



<b>Job Title :</b> SEND TLA	<b>School :</b> Mordiford Primary School
<b>Responsible to :</b> SENDCo & Class teacher	<b>Pay &amp; hours :</b> Scale TBC (based on experience) Minimum hours 12 per week, increasing over time and dependent on child being on roll.
<b>Main Purpose of the Job :</b> <ul style="list-style-type: none"><li>To support a neuro-diverse child</li><li>To support the teacher &amp; other children as directed</li></ul>	
<b>Main Duties and responsibilities :</b> <b>Support for Children</b> <ul style="list-style-type: none"><li>Develop a positive and supportive relationship with 1:1 child (and rest of class)</li><li>Keep children safe, giving particular attention to 1:1 child's specific needs.</li><li>Assist with the development and implementation of individual educational/behavioural plans and personal care programmes</li><li>Supervise and provide particular support for children, including those with special needs, ensuring their safety and access to learning activities</li><li>Set challenging expectations and promote self-esteem and independence</li><li>Report back to teacher &amp; SENDco about successes and challenges.</li></ul> <b>Support for the teacher:</b> <ul style="list-style-type: none"><li>Have a sound knowledge/or experience of working with children</li><li>Use strategies, in liaison with the class teacher, to support children to achieve their IEP/ end of year targets.</li><li>Monitor children's responses to learning activities and accurately record achievement/progress as directed</li><li>Establish constructive relationships with parents/carers</li><li>Carry out observations of the children and assist with assessments where necessary.</li><li>Support with individuals and groups in the class.</li><li>Be flexible, patient and respond to need.</li><li>Carry out small group or 1:1 SEN Interventions.</li><li>Prepare, maintain and use equipment/resources required to meet lesson plans/relevant learning activity and assist children in their use.</li><li>Assist in the display and presentation of learning cues and pupils work inside the classroom environment as required.</li></ul>	
<b>Other responsibilities</b> <ul style="list-style-type: none"><li>Be reflective in your work and keen to undertake CPD and training as required.</li><li>Appreciate and support the role of other professionals.</li><li>Attend and participate in other meetings as required.</li><li>Assist with the supervision of children outside of classroom time, including before and after school and at lunch time as required.</li><li>Accompany teaching staff on visits, trips and out of school activities as required and take responsibility for a group under the supervision of the teacher.</li><li>Be an excellent role model for children and colleagues in terms of behaviour and attitude.</li><li>Demonstrate understanding of and commitment to the statutory requirements of legislation concerning Safeguarding, including child protection, equal opportunities, health and safety and inclusion</li><li>Be punctual and professional at all times.</li><li>Maintain confidentiality.</li></ul>	